

Veritas Group Logistics Guidelines

Change Log**Version 5:**

chapter	comments
2.3	Switch to charges per time efforts
3.1	Put languages on same level
3.4.1	Added explicitly note for FCA
4.1.1	Added FCA/EXW – supplier responsibility for ordering empties
4.1.2	Added hub-spoke system traffic / stackability / pallet caps
4.3.1	Added multiple transshipping
5	Added and extended with location differentiation
6	Added and specified preferential documents, added CoO for Turkey
7	CEP shpping enhanced, defined more precisely
Attachment	Added transit time calculation for transshipment, deleted cardboard sizes Veritas

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List of Abbreviations

ASN	Advances Shipping Notice
CMS	Container Management System
CISG	Convention on contracts for the International Sale of Goods
DIN	German Institute for Standardisation (<i>Deutsches Institut für Normung e.V.</i>)
DIN EN ISO	<i>Deutsches Institut für Normung</i> / European Norm / International Standards Organisation
EDI	Electronic Data Interchange
EU	European Union
FEFCO	European Federation of Corrugated Board Manufacturers
FIFO	First in, First out
GLT	<i>Großladungsträger</i> / Large Load Carrier
IPPC	International Plant Protection Convention
ISPM	International Standards for Phytosanitary Measures
KLT	<i>Kleinladungsträger</i> / Small load carrier
PE	Polyethylene
PP	Polypropylene
ppm	Parts per Million
Veritas Group livery Site	Veritas Group (Veritas Group refers to Veritas AG before an order is placed, thereafter Veritas Group refers to the respective entity of the De-agreed in the order)
VCI	Volatile Corrosion Inhibitor
VDA	Automotive Industry Association (<i>Verband der Automobilindustrie e.V.</i>)
VMI	Vendor Managed Inventory

1 General

1.1 Objectives

These Guidelines contain requirements and specifications for the definition of logistic processes between Veritas AG i.L. and its affiliates (hereinafter “Veritas” or “Veritas Group”) with its suppliers for direct material (hereinafter „suppliers“). The aim is to regulate the flow of goods and information between Veritas Group and its Suppliers. Through coordinated logistic processes, ideal design of containers and packaging, standardised measurements and quantity contents of load units, we aim at ensuring an economical and undisturbed flow of material under consideration of quality and economic aspects.

When applying these Guidelines, the supplier is responsible to ensure compliance with legal norms and import regulations.

1.2 Definitions

- **Veritas Group’s Delivery Sites:** Following locations shall be understood as delivery locations for Veritas Group in these guidelines:
 - Veritas AG i.L., Gelnhausen
 - Veritas Thüringen GmbH i.L., Benshausen
 - Veritas Sachsen GmbH i.L., plant Neustadt in Sachsen
 - Veritas Sachsen GmbH i.L., plant Polenz
 - Veritas Austria GmbH, Mieders, Österreich
 - Veritas Dunakiliti Kft., Dunakiliti, Ungarn
 - Automotive Veritas de México, S.A. de C.V.: Puebla, Mexiko
 - Veritas Automotive d.o.o., Sarajevo, Bosnien - Herzegowina
 - Kunshan Veritas Automotive System Co., Ltd: Kunshan, P.R. CHINA
 - Veritas Otomotiv Sanayi Ltd. Sti., Cerkezköy, Türkei
 - Veritas Otomotiv Sanayi Ltd. Sti., Gölcük, Türkei

If reference is made below to the Veritas Group, this refers to Veritas AG in Insolvency before the order is done and then to the company of the agreed Delivery Site. Deliveries shall generally be done to the entity of Veritas Group that places the respective order.

Addresses of the Delivery Sites can be found in Attachment 1.

- Excessive Delivery/Incomplete Delivery: These will usually be referred to as over- or under-delivery.
- Justified delivery within the purchase commitment: Supplier shall be entitled to deliver its goods even though its call-off position has been deleted, if such deleted call-off position was dated within the following four weeks after call-off transmission.
- Call-off: Call-off is defined as the amount of parts which have been ordered for a specific **delivery date**.
- Packaging Unit: smallest logistical handling unit formed by the shipper for direct pick-up of the goods, which is not broken up during transport (e.g. carton, KLT, metal grid box or GLT, etc.)
- Loading / packing aids: Loading / Packing aids are materials which carry, stabilise or secure the packaging units during transport (e.g. pallets, covers, intermediate layer, foils etc.).
- Loading Unit: Several packaging units might be aggregated to bigger handling units, the so-called Loading Units by means of appropriate loading / packing aids (e.g. container, compound plaques, etc.)
- Disposable Packaging: A Disposable Packaging is determined for a single transport only and is not returnable.
- Reusable Packaging: In contrast to the disposable packaging, the reusable packaging is determined for several cycles. After its use it can be returned to the packaging cycle.

1.3 Validity

These Guidelines shall apply to all serial deliveries from Suppliers for direct material to all Delivery Sites of Veritas Group (as defined under section 1.2).

Changes and extensions hereto shall only become effective if they have been confirmed explicitly in written by the Veritas Group.

The supplier shall be responsible to distribute these Guidelines to all relevant persons in its organisation.

The latest status of these Guidelines can be found under the link www.Veritas.ag at *Company → Downloads → Guidelines → General logistics guidelines*.

For any questions, please refer to your contact person of the Supply Chain Management as well as the respective plant logistics representative.

In case of issues, the German version of these Guidelines shall be the only one applicable.

Veritas Group shall not be responsible for any links to other internet pages, including their contents.

2 Process Requirements

Supplier shall adapt its processes and organisational structure in a way that guarantees permanent delivery capability and availability of its systems. To ensure this, respective contingency or security concepts shall be in place.

2.1 Safety Stock

Unless otherwise agreed with Veritas Group, the Supplier shall secure its permanent delivery capability by safeguarding its sub-suppliers and through providing a binding safety stock of half an average monthly amount of finished parts on its premises in line with the yearly demand. The monthly demand will be announced through call-offs (refer to section 3.4.1). This safety stock shall be subject to the FIFO-principle, e.g. the inventory in that stock shall rotate. The supplier will provide the safety stock at its delivery site.

The supplier shall ensure with its sub-suppliers to get informed about any foreseeable supply issues and ensure that he informs the Veritas delivery site about any such issues and provide a contingency plan (see section 2.4).

2.2 Capacities and purchase commitment

The supplier confirms the maximum daily, weekly and yearly capacity on the “data transmission sheet production material“.

Purchase commitments of Veritas Group shall apply only to those articles that have been ordered with the latest delivery call-off. Unless otherwise contractually agreed, the purchase commitment of Veritas Group shall refer to:

- four weeks for finished parts
- eight weeks for raw materials.

For justified deliveries caused by purchase commitments for finished goods, the supplier shall inform about date, part number concerned, delivery schedule number and number of the concerning delivery call-off as well as the affected quantity. The delivery date and quantity shall be coordinated in advance with the planning department of the Delivery Site.

In case of a purchase commitment regarding raw material, the supplier has to provide proof of the quantity of raw material in its stock by means of assessment of its demand.

Veritas Group will communicate any ramp downs as soon as these have been bindingly indicated by the customer. The supplier then informs about existing stock for finished goods and components and coordinates the last deliveries with the planning department.

2.3 Expense Chargeback

In case of a deviation as listed below, Veritas Group reserves the right to refuse acceptance of goods or to return the goods at supplier's expense. The costs incurred by Veritas Group due to deviations from the requirements of the Logistics Guideline or the transmitted requirements will be rated and invoiced to the supplier according the additional working hours as follows:

Deviation	Working hours charged
Over or Under delivery	2,5
Early or Late delivery	2,0
Improperly created, incorrect or missing documents.	1,5
Shipping documents not attached in an envelope to the goods	1,0
False, missing or illegible identification / labeling	1,5
Old labels, not removed from the package	1,0
Incorrect, damaged or severely dirty packaging	1,5
Incorrect container filling quantity	1,0
Incorrect Delivery	3,0
Missing or inaccurate ASN	0,8

Debit notes will be done with the current locally valid hourly wage rate of the Veritas Group. Veritas Group reserves the right to adjust the above-mentioned values and to charge additional expenses beyond this amount accordingly.

Furthermore, the above listed failures will be considered in supplier's quality evaluation (see section 8).

2.4 Contingency Organisation

Supplier shall provide to Veritas Group's purchase department a contingency plan that provides the way the supply chain will be sustained in case of a supply shortage.

Triggers for a supply shortage may include the following:

- outage of production facilities

- capacity shortages
- delivery shortages of sub-suppliers
- default of computer systems
- failure in the supply chain (strikes, accidents, road conditions)

Supplier shall ensure compliance with the contingency plan and has to inform Veritas Group in a timely and proactively manner about any potential shortages (see section 3.3).

3 Communication with Veritas Group

3.1 Supplier's Contact Person

Supplier provides to Veritas Group's purchasing department as well as planning department the name, contact details (function, telephone number, email address, language) of the contact person including availability. Furthermore, Supplier shall provide the names and data of the contact persons in case of escalation (e.g. logistics management or general management, see form in Attachment 2). In case of any changes to the details provided, the Supplier shall promptly inform Veritas Group in writing about the new contact persons including their contact details.

The standard languages of communication are English or German.

3.2 Availability

The supplier shall guarantee continuous availability during regular business hours (8:00 a.m. through 5 p.m. local time) using the contact details of the named contact persons. Outside these hours, the supplier shall ensure the availability under an emergency mobile number especially during Supplier's company holidays.

Requests made by Veritas Group planning department regarding availability of certain goods as well as delivery dates shall be answered within 24 hours.

3.3 Supplier's Reporting Obligations

3.3.1 Changes to the Order Flow or Production Process

Any of the following changes within the supplier's organisation have to be reported immediately to Veritas Group in writing and have to be approved before implementation:

- planned relocations
- relevant changes to the delivery process (see section 7) or
- relevant changes within Supplier's IT environment

The term "relevant changes" refers to any changes concerning a part or a process that might have consequences on the supply chain process.

3.3.2 Communication with the Planning Department

Any quantities required and any delivery dates communicated by Veritas Group within a call off are binding.

Should the supplier not be able to fulfil a call-off position in the expected quantity or on the expected date within ten working days after receiving the call-off, the supplier has to immediately inform the planning department of the Delivery Site concerned (response on the same day mandatory). For call off positions ordered for the 11th working day or later after receipt of the delivery schedule, information is mandatory within one week after receipt of the call-off in case the supplier cannot fulfil a request.

The planning department of the Delivery Site needs to be informed immediately in case the transport service provider appointed by Veritas Group does not collect all or parts of the goods, although he had been informed on time. The supplier informs Veritas planning department as well in case of any other disruptions that might lead to delays in delivery.

Veritas Group reserves the right to pass on all occurring charges (e.g. for storage) to the supplier (see section 2.3).

More over the supplier is obliged to inform the planning departments of Veritas Group Delivery Sites about any company holidays or other closure days, which are no public holidays of the Delivery Site and ensure continuous supply. An excess delivery prior to a planned closure time is not acceptable without prior consent of the planning department of the Delivery Site and the supplier will reimburse Veritas Group for all occurring costs (e.g.in connection with storage).

3.4 Data Communication with Veritas Group

Data communication between Veritas Group and its Suppliers are based on the exchange of delivery call-offs and delivery note data in accordance with the VDA standard. In general, this will be realised by a joint interface of both ERP systems.

Supplier guarantees the availability of its systems by relevant security measures.

3.4.1 Delivery Call-offs

Veritas Group will transfer to delivery call-offs via EDI in accordance with VDA 4905 based on its customers' call-off data. A Supplier whose systems cannot receive EDI

messages in VDA standard format may receive delivery call-offs per email including attachments.

Supplier is responsible for a plausibility check of the latest delivery call-off and will immediately notify the planning department of the affected Delivery Site (see section 3.3.2) about any potential differences in regards to the quantity delivered.

The delivery dates are considered as **arrival dates at the relevant Delivery Site** respectively at the relevant transmitted unloading point. In those cases where FCA supplier's site is the agreed incoterm, the supplier has to calculate the transport time autonomously (see attachment 3).

Regularly the data transmission will be done once a week minimum. The latest delivery call-off shall replace all previous schedules. All delivery call-offs are binding for the supplier.

3.4.2 Advanced Shipping Notice (ASN)

The supplier is bound to generate and transfer the ASN in accordance with VDA 4913 at the time of physical departure of the goods, means soon as the forwarder leaves supplier's premises.

Supplier shall combine shipments according to the place of unloading and shall transfer one ASN per place of unloading. The supplier has to ensure compliance of the shipment with EDI message contents.

Content and composition of the ASN shall correspond to the VDA norm 4913 and the additional data as per the notes in the Veritas Group EDI-information leaflet (see Attachment 4).

4 Packaging

In general, the packaging planning has to take into account economic and ecologic aspects. The waste management objective of the environmental legislation contains in correspondence with the ecological priorities the following:

- **Avoidance**
i.e. the limitation of packaging to the immediate required extent.
- **Reduction**
Re-use by the usage of re-usable packages. The share of disposable packaging shall be minimised.
- **Recycling of Materials** of the packaging.
An environmental friendly recycling of material shall be ensured for re-usable packaging as well as for disposable packaging.

4.1 Type of Packaging

Returnable containers will be preferred over disposable packaging.

Which type of packaging will be used, shall be coordinated with the container management of the Veritas Delivery Site prior to a serial ramp-up supported by the packaging data sheet (see section 4.2 packaging planning).

Any packaging unit shall not exceed a gross weight of 12 kg. Load carrier and large cardboard boxes with a 4-way pallet basis are exempted from this rule.

4.1.1 Reusable Packaging

As for re-usable packaging: old, invalid transport labels have to be removed and the container shall be brought back into the logistics cycle in a clean-swept, dry and undamaged condition. Supplier has to clean polluted packaging before usage. Damaged containers have to be removed from the cycle and have to be repaired or replaced following the polluter-pays-principle.

Any empty containers should be protected against atmospheric exposure. Should a supplier receive polluted or damaged containers within an empties delivery from a Veritas Group location, he should file a complaint with the container management of the Delivery Site within two working days following receipt of these empties.

Veritas Group will check the state of the container upon freight reception. If damaged, wrong or improperly charged load carriers are delivered, Veritas Group herewith reserves the right to deny the acceptance of packaging material and to pass on any occurring additional repair- and handling costs (see section 2.3).

Defective load carriers shall not be exchanged. The supplier will be provided with a photographic documentation by email (see section 7.3.2).

In case FCA or EXW supplier's location is agreed, the supplier has to ensure within the settlement of container accounts to have sufficient quantities of empties available. Empty containers will be delivered by Veritas upon request and the supplier shall guarantee that empty containers will be accepted and discharged.

The cost allocation for the container purchase and the return of empty containers will be regulated through individual agreements. In general, return of empty containers will be made complementarily to the Incoterms of the delivery of full container (e.g. FCA \leftrightarrow DAP).

Standard reusable Packaging:

The Veritas Group standard container are described in Attachment , Attachment 6 and Attachment.

Following Veritas Group's confirmation, a Euro-pallet may also be delivered instead of a plastic standard pallet.

4.1.2 Disposable Packaging

Disposable Packaging is meant for a single transport only and has fulfilled its function upon processing of the goods. After use, it will not be returned. The packaging has to be designed for transport by truck with several transshipments (part load traffic) and provide the required stability.

In general, the packaging material used shall be completely recyclable. The packaging labelling (see section 6.4 Labels) must not exclude recycling of materials and has to correspond to latest rules and regulations.

One-way cardboard packaging should be used in modular sizes so that mixed pallets shall also be flush. In this regard, the packaging shall always fit euro pallet dimensions except for overseas packaging (compare chapter 4.1.7).

Disposable packaging may consist of the following material:

- **Plastics**

Only PP or PE shall be used for plastic disposable packaging. As for a systematic recycling of plastics, the fewest possible different materials shall be used.

- **Paper, Cardboards**

Packaging made of paper or cardboard shall be free of environmentally unfriendly substances. Coatings are not allowed.

- **Wood** (only solid wood)

As a rule, only wood packaging corresponding to the rule „directive for the government of wood packaging material in the international trade” **IPPC Standard ISPM no. 15 may be used for the delivery.** The pallets have to be heat-treated accordingly and need to have a clearly visible IPPC-stamp.

(see e.g. <https://www.ippc.int/en/publications/640/>)

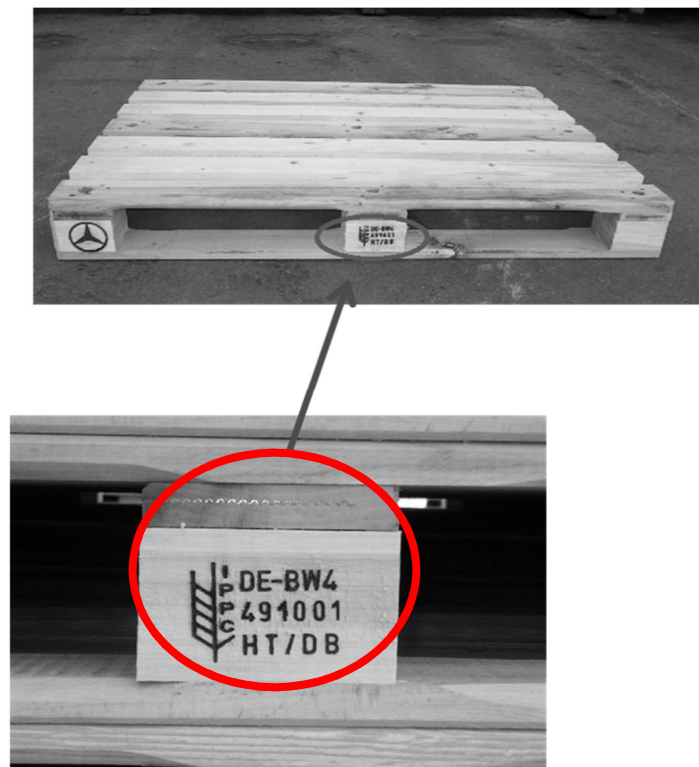


Illustration 1: Correct IPPC-stamps

Pallets and boxes must not be impregnated, coloured or coated. Furthermore, they need to be free from compressed wood, plywood, fibreboards and chipboards.

In regards to one-way pallets, the following requirements for the minimum carrying capacity shall apply:

- Size 600 x 800mm
Minimum carrying capacity: 250 kg
- Size 1.200 x 800mm
Minimum carrying capacity: 500 kg

Further to that and in order to ensure a trouble-free handling with lifting devices, the slide-in area (the space between the ground and the top boards of the pallet) shall have a height of 95 mm.

In relation to the serial delivery process stacking capability (minimum requirement: 1+2) is absolutely mandatory and shall be clearly marked on disposable packaging. In exceptional cases with non-stackable pallets, these have to be clearly marked with multi lingual labels and so called “pallet caps”.

In general, disposable packaging shall comply with the following criteria:

- Damage free part deliveries (no impairment of the quality)
- No pollution of the parts and compliance with the cleanliness requirements
- building of efficient loading units
- optimized filling rate of the containers
- Transport safety devices can be used
- Stacking capability (in consideration of the part component weights in relation to the **carton quality/-strength**)
- Trouble-free discharge ability of the transport vehicles by fork lifts or pallet trucks
- Handling-fair construction of the loading unit
- Compliance with the mandatory standard dimensions
- Compatibility with logistic requirements of the relevant Veritas Group-Delivery Site
- Convenient parts removal
- Recyclable materials
- in case of dangerous goods: compliance with all hazardous materials regulations and security measures.

4.1.3 Additional Packaging

As part of the packaging, Supplier shall be responsible for the delivery quality and thus for any additional part protection (e.g. VCI-bags or cardboard compartments). Additional measures for part protection will be developed and provided by/through the supplier and in coordination with Veritas Group. Any costs resulting from additional packaging shall be taken into account in the supplier's offer.

4.1.4 Packaging Aids

Packaging aids are materials that stabilise the packaging unit respectively increase the strength of the packaging, e.g. intermediate layers, corner protection or folios.

As for the building of packaging units, the following packaging aids may be used:

- **Plastic Straps** shall be used for load securing of a pallet. It has to be ensured that single packaging units cannot become loose.
- **Polystyrene** is generally not allowed.
- **Stretch Film** is only accepted for special cases.

4.1.5 Special Containers

If specific material can only be transported in special containers due to its characteristics (size, geometry), Supplier will agree on a special container with the container management of the Delivery Site early enough. This shall also include ESD-packaging for electronic parts, if requested by Veritas Group. Responsibility for planning and construction stays with the supplier. Any specifications from Veritas Group shall be taken into account. Any use of special containers is subject to approval of the container management of Veritas Group's Delivery Site.

4.1.6 Alternative Packaging

The supplier is bound to ensure supply guarantee also in case of container shortages. Both standard packaging and alternative packaging shall be agreed between Veritas Group-container management and Supplier. It has to be documented in a packaging data sheet parallel to the reusable packaging. Deliveries in alternative packaging are subject to approval and can only be accepted in case of a proven lack of containers or for extraordinary reasons. The note "alternative packaging" has to be mentioned on

the delivery note and the load unit/delivery unit shall be labelled accordingly. Further, the ASN has to be adjusted in accordance with Attachment 4.

Costs arising from the use of alternative packaging shall be borne by the originator of the container shortage. If Veritas Group is responsible for the container shortage, the supplier shall separately invoice the additional costs for the use of the cardboards according the confirmation of the costs by Veritas Group. If the supplier caused the container shortage, Supplier itself shall bear all costs arising from any alternative packaging.

4.1.7 Seaworthy Packaging (oriented on VDA4525)

Delivery shall be done in seaworthy packaging if the supply chain to the Delivery Site includes sea freight. Veritas Group packaging planning shall decide if shipment shall be made in disposable or reusable packaging.

Since the load during maritime transport will be higher than on road, the seaworthy packaging shall at least comply with the following requirements:

- **Mechanical Burden:** additional measures for part protection may be necessary
- Temperature: -30° up to +60°C
- Air Humidity: 30% through 100%
- Transport/Storage Time up to 6 months

Dimensions of the loading units shall be suitable to the interior dimensions of a 40'Container. Accordingly, the following basic dimensions for loading units shall apply to loading units:

- 760 mm x 1.140 mm
- 1.140 mm x 1.140 mm

Maximum height of a loading unit is 1.15 m.

When choosing the outer packaging for using disposable packaging it shall be taken into account that the following criteria have to be met:

- Corrugated cardboard in overseas quality B 2.90, ACA 3-wavy
- Layer structures wet strength glued, outer cover made of force line
- One way pallets: in accordance with IPPC-ISPM15 including clearly visible IPPC-stamp on the mid chunks at the longitudinal side (see disposable packaging section 4.1.2)

As for the overseas transport of metal parts, VCI-bags are obligatory.

4.2 Packaging Planning

During the tender process, a preliminary packaging data sheet shall be agreed between Veritas Group and its supplier. Following the allocation of a contract, the supplier shall be obliged to get in contact with the container management of Veritas Group's Delivery Site prior to the start of serial production in order to verify and finalise the packaging together and fix it in a packaging data sheet. The packaging agreed shall be checked from the supplier doing a packaging test with regard to feasibility, part security and optimised filling quantity of that packaging.

Veritas Group reserves the right to change the packaging during serial delivery. The supplier has to clearly indicate Veritas Group about necessary amendments to the packaging occurring due to the modification of an article and the supplier shall agree the new packaging with the container management of Veritas Group's Delivery Site. All amendments have to be documented in the packaging data sheet and are subject to Veritas Group's approval.

Since packaging planning will be made with reference to the delivery site, deviations in packaging concepts are possible when delivering to several different delivery sites.

It is compulsory for the supplier to comply with agreed container types and filling quantities. Otherwise Veritas Group will face additional costs in connection with receipt of goods and consequently pass on such costs to the supplier.

4.3 Loading Units

For purposes of efficient and handy shipments, it is mandatory to consolidate different loading units to one single shipment per delivery site.

Loading units shall guarantee a stacking capability of 1+2.

4.3.1 Formation of Loading Units

The maximum height of a loading unit cannot exceed 1.00 m.

Neither the delivered goods nor the load securing must protrude the loading units at the outer sides.

If a loading unit is composed of packaging units (special-, universal or disposable containers), they shall comply with the standard dimensions (in accordance with Attachment 6) and be sufficiently secured against shifting. The loading unit must be designed to ensure the loading's safety all through the transport process also if it contains several transhipments.

Corner protection and plastic straps should be used to secure the goods onto the pallet (see illustration 2). In exceptional cases, wrapping with stretch film is allowed to prevent packaging and loading units (e.g. cardboards) from damage. Metal straps are not allowed.

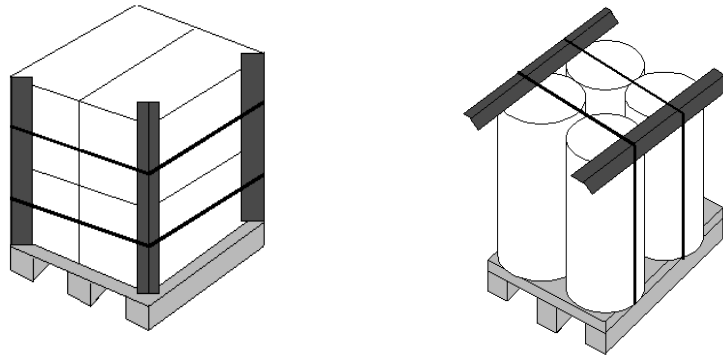


Illustration 2: Example for a correctly formed loading unit

Carrying capacity, stack ability and security of the packaging units and loading units must be guaranteed at all times.

4.3.2 Mixed Loading Units

Mixed loading units may be formed if complete loading units cannot be formed from one article code. In this case, the loading unit shall be clearly marked by a VDA-mixed pallets label. Further, in such case, one delivery note per Veritas Group-part number shall be produced (see section 6). It is not allowed to bundle goods for different Delivery Sites on one pallet.

4.4 Unpalletised Goods

Unpalletised goods will not be accepted.

The only exception: if delivery is made by courier-, express and parcel service. Goods delivered by CEP-services shall be labelled in conformity with VDA-guideline 4902 version 4 (see section 6.4 Labels).

5 Management of Re-usable Containers

5.1 Container Management System

5.1.1 Veritas sites within Europe

Management of reusable packaging, including EURO-pallets and EURO-metal grid boxes, shall take place via Veritas Group's web-based „Container Management System“ (abbreviated: CMS), unless a site makes different agreements with the supplier. The portal can be found under http://bms.eurolog.com/live_tmp/ and requires an activated access account. The account will be created from the container management department of the respective Delivery Site. Exceptions exist for Gelnhausen site – for reusable containers with Veritas Gelnhausen GmbH see 5.1.2

Administration and management of containers will take place via CMS. Part of this shall be the inbound and outbound booking of containers as well as supplier's order of empty containers. When using ASN the container booking occurs automatically, see also the EDI-information leaflet in Attachment 4. An order for empty containers shall be made at least ten days prior to delivery of empty containers via the module “delivery of empty containers” of the Container Management System, taking into account the latest call-offs. In special cases, a direct order via email to Veritas Group's container management department will be accepted (e.g. in case of a disruption of the internet connection or similar situations). Veritas Group reserves the right to inspect randomly the current number of containers ordered by comparison with the latest delivery schedule.

5.1.2 Veritas Gelnhausen

Veritas Gelnhausen GmbH does not provide a CMS. When exchanging reusable containers with this site, supplier is bound to document all container movements in a system by his choice and do a monthly reconciliation with the container management department of Gelnhausen plant. Orders for empty containers have to be placed through the supplier by email to bhm-gn@veritas-ag.de latest ten days before required delivery date.

Damaged containers or containers no longer usable shall be immediately reported to Veritas Group container management; photos and marked delivery documents should be provided as proof of damage.

5.2 Reconciliation of Accounts and Container Inventories

Both the supplier and Veritas Group are bound to a continuous inventory management of the reusable packaging. Account reconciliation shall be done on monthly basis. Differences should be reported within 14days, with signed proofs of delivery if required. If the monthly reconciliation is not done and differences are not claimed within 14days, the supplier has to bear all costs for new procurement of containers.

Account reconciliation takes place based on CMS data unless otherwise agreed or for delivery site Gelnhausen based on a tracking list, which will be normally send on monthly bases to the supplier through Veritas container management.

Supplier conducts a container inventory free of charge at least once per calendar year in accordance with Veritas Group's instructions.

6 Documents

It is Supplier's responsibility to issue the delivery documents and transport labels according to the latest applicable rules and regulations. This also applies to the proper calculation of the gross and net weight of the shipment. Extra costs resulting from incorrect weight specifications will be passed on to the supplier. Supplier shall ensure that both dispatch papers as well as the data transferred via EDI are complete and accurate.

Following the coordination with the Delivery Site, all documents shall be issued in English or German language. When preparing the documents, please note that the delivery address and billing address do not necessarily have to be the same. In case of doubt, both should be requested from the relevant serial dispatcher at Veritas.

When collecting the goods, the supplier shall hand over the **consignment notes** to the carrier together with the **forwarding order** and any necessary **customs and/or dangerous goods documents** in a delivery note bag attached to the goods. Even if the goods are transhipped several times, the documents must remain securely attached. In parallel, the supplier keeps the documents in digital form (scan/copies).

Supplier shall ensure that data in the notification and the transport documents match with regard to quantity, dimensions and weight and correspond to the actual values.

6.1 Forwarding Order

The shipping/freight order (according to VDA recommendation 4922) shall list all delivery notes belonging to the shipment. It is to be handed over to the appointed carrier in triplicate. When handing over the goods, the shipping order shall be countersigned by carrier. This shall be considered as the proof of acceptance.

6.2 CMR-Bill of Lading

For cross-border deliveries, an original issue of an international bill of lading (CMR) must be enclosed to the shipment. This equally applies to the transport via forwarding agent and parcel service. Both the supplier and the carrier shall sign a CMR waybill. In the case of shipments to the Veritas Group via hub handling or cross-docks, a corresponding note for forwarding the goods to the final recipient must be on the goods and on the papers. The forwarding hub must be indicated as the delivery address ("place of delivery of the goods") and the company name of the final delivery location with the country name must be indicated as the final consignee of the goods (for an

example, see Attachment 4). In addition to the company name, the country name is also required for the shipper.

6.3 Delivery Note, EDI consignment note and Invoice

Supplier notify Veritas Group about each shipment transmitting an ASN in accordance with VDA 4913. Supplier shall generate a separate ASN for each delivered Veritas Group part number and each unloading point. The EDI-information leaflet in Attachment 4 contains an example of an ASN.

For each ASN a consignment note in accordance with VDA 4912 shall be issued. The consignment note is a collective document for all items of one shipment per unloading point and shall contain the shipment reference number as well as container data. In case of deliveries to different unloading points, separate consignment notes shall be issued.

Consignment note, delivery notes and invoice must be clearly visible attached to the goods in a shipping bag. In the case of delivery to another customs territory, the signed and stamped original invoice must be attached as well as all other required documents e.g. preferential certificates. In addition, a copy of all documents has to be sent by email to the disposition department of the delivery site latest parallel to the delivery note EDI. The invoice must state the country of origin of the goods and the customs tariff number.

6.4 Labels

Each packaging unit must be clearly identifiable marked with a VDA-label 4902 version four with barcode (code 39) (see Attachment 3). The loading unit must be marked with a master label at the narrow side at the top right. Each individual packaging unit is marked with a VDA single-label. The packaging units shall be placed in such a way that VDA labels are visible from the outside and are not covered by any packing straps. Labels must be able to withstand both environmental influences as well as stresses and strains during transport and shall remain nevertheless mechanically and visually legible.

No handwritten changes or amendments on the VDA labels are allowed and any such changes or amendments are not valid towards Veritas Group.

When delivering in KLTs, the corresponding dimensions of the labels must be observed since the label must not exceed the outer dimensions of the KLT. On a KLT,

labels shall be either attached by inserting them into the designated areas or by means of removable adhesive dots, which must not cover the barcodes on the VDA labels.

Labelling of Mixed Shipments

Delivery of several part numbers on one loading unit shall be clearly marked on the master label of the loading unit with the note „mixed pallet “(VDA mixed pallet label).

Labelling of Initial Sample Parts

Initial sample parts shall be provided with appropriate labels (e.g. adhesive labels or first sample tape).

6.5 Shipping documents for Parcel Services

If delivery is done by parcel service, in addition to the above-mentioned shipping documents, the documentation required by the named parcel service has to be attached to the shipment. Specific Information regarding shipping documents and labels are provided on the CEP's homepage.

The appropriate shipping labels (replicated if applicable) should be attached to **each** box of the shipment and the bill of lading should be available on the goods in a protective bag. Additionally **each** parcel has to bear the recipient's address in a clearly visible way.

The delivery note number(s) or the shipment number of the consignment note should be indicated as reference number(s) on the waybill of the parcel service. In addition, the information "Package "X" of "Y" (total number) is necessary.

6.6 Export Documents and the Proof of Origin

If deliveries are made into a different customs area, depending on the Incoterms agreed, the supplier must issue the necessary documents in accordance with the latest applicable laws and regulations (national as well as international) and is responsible for the correct export customs clearance of the goods.

Further, the supplier is responsible for the transmission of the certificate of origin as well as the supplier's declaration on the customs origin of goods and the custom tariff numbers of the goods delivered on time (meaning, following receipt of the delivery schedule). In case required, the supplier will do anything possible to provide proof for the origin of goods.

If the following Delivery Sites are affected, the following additional documents have to be provided:

For deliveries of metal parts to Automotive Veritas de México, S.A. de C.V., Puebla, the “Mill Test Certificate” has to be attached to the delivery documents.

For deliveries from Switzerland to an EU Veritas Group Delivery Site with a value of goods above EUR 6000, the handwritten signed EUR.1 document has to be provided.

For deliveries to Veritas Automotive d.o.o., Sarajevo, irrespective of the value of the shipment, the EUR.1 document has to be provided for each shipment separately.

For import customs clearance of shipments to Veritas Automotive System Co., Ltd., Kunshan, the delivery documents shall also contain a so-called “Contract”. Such document differs from the invoice regarding the following details:

- title “Contract”
- order number per shipment (meaning delivery schedule number including call-off item position)
- Supplier’s signature

For deliveries from Turkey to a Veritas Group Delivery Site within the EU or from the EU to one of the Veritas Group Turkey delivery sites, the form A.TR is mandatory as original issue. Furthermore, the Turkish delivery sites from Veritas require a certificate of origin issued from the Chamber of Commerce. Otherwise, Veritas risks receiving customs penalties upon import clearance, which will be invoiced to the supplier.

7 Shipment and Transport

The supplier requests at the planning department of Veritas Group's Delivery Site the nominated freight forwarder / carrier.

7.1 Delivery Days, Dispatch Date and Time Slots

Veritas Group will determine fix delivery dates for each supplier, which will be considered through Veritas Group in the call-offs. Transmitted dates are arrival dates without exception. The supplier himself has to take into account the transport time to the Delivery Site in order to determine the dispatch date. Public holidays in transit countries extend the transport time and have to be considered accordingly. The transmitted delivery date is binding also for extended transit times.

For the collection of the goods, specific time slots will be agreed between the supplier and the nominated forwarding agent. In general, the time slot for pick-up should be maximum 1 hour. Latest at starting time of the time slot, all goods have to be ready for loading.

In case of DAP terms, the time slot for delivery at freight reception has to be agreed with receiving site's planning department. The time slot for delivery has to be considered normally 30 minutes maximum.

7.2 Modes of Delivery / Shipping

Standard for delivery of goods to Veritas Group is by truck in part load traffic.

In case of Incoterms imposing freight responsibility on Veritas Group (FCA/EXW), each shipment has to be pre-alerted standardized to the nominated freight forwarder until 12 o'clock on the working day prior to collection date (Friday for a collection on Monday) on the forwarder's web portal, in exceptional cases the pre-alert may be done by email. Depending on the Delivery Site, deviations from this rule are possible and will be communicated by the planning department.

7.2.1 Truck shipment

All vehicles used shall generally be able to unload at a loading ramp. Any exceptions have to be coordinated with the planning department of the Delivery Site.

If the goods are not available at the notified pickup date, the supplier is obliged to organize a special trip at his expense in order to ensure on time arrival of the goods. If

costs are incurred by the Veritas group due to idle times or not ready for pick-up shipments (unavailing pick-up), they will be charged to the supplier.

7.2.2 CEP-Shipment

If shipments have to be sent which cannot be combined on a (mixed) pallet even if several orders/articles are combined (individual small cartons) with a shipment weight of less than 50kg, a CEP service provider is to be selected as forwarding agent.

If the Incoterm assigns freight responsibility to Veritas (EXW/FCA), the CEP service provider designated by Veritas is to be assigned by the supplier at Veritas' expense. Details such as account numbers, etc., will be provided to the supplier by the shipping department of the responsible delivery location.

If the Incoterm specifies the freight responsibility to the supplier (Cxx-Terms, DAP/DDP), the supplier has to assign a CEP service provider of his choice at his own expense.

The tracking number received after shipping has to be forwarded to the planning department at the Veritas Group delivery location.

7.2.3 Consignment Warehouse / Vendor Managed Inventory

Veritas Group will allow consignment warehouse handling or Vendor Managed Inventory (VMI) for selected Suppliers.

All processes and conditions related thereto will be regulated by a separate agreement.

7.2.4 Special transport

Any special transport have to be agreed and coordinated only by email with the planning department of the concerned delivery site (at least the request for a special transport and the confirmation by Veritas Group). When coordinating the extra tour, the following data shall be defined:

- address of the unloading point
- estimated time of arrival
- contracted courier service
- vehicle's licence number
- driver's mobile phone number
- shipment tracking-number (if available)

Rules for shipping documents regarding issuance and handover are the same for special trips as for regular deliveries following section 6.

In case the supplier caused the special trip, it has to be responsible for the immediate arrangement of the transport and bear the costs.

In case Veritas caused the direct transport, Veritas Group will be responsible for the arrangement of the special trip and take over the occurring costs.

If a delay in delivery requires special shipments to Veritas Group's customers or other specific measures (such as sorting tasks, temporary workers, etc.) in order to meet the customer's final deadline, any costs resulting therefrom shall be passed on to the supplier following the polluter pays principle.

7.3 Delivery of damaged goods and packaging

7.3.1 Damaged goods

If Veritas Group instructs a forwarding agent with the shipment, the supplier shall take into account that no transport insurance is notified. Veritas Group is a waiving customer for transport insurance.

If goods are damaged through supplier's fault or if goods are delivered in a damaged packaging, a replacement delivery has to be arranged immediately by the supplier at his own expense without delay after receipt of the complaint.

In case incoterms EXC/FCA were agreed and without supplier's fault, the goods are damaged, the supplier shall, within the scope of its safety stock, nonetheless arrange for a replacement delivery within the scope of its safety stock at the regular conditions immediately upon Veritas' request.

7.3.2 Damaged Euro-Mesh boxes and Euro-Pallets

Especially when using EURO metal mesh boxes and EURO pallets make sure that they are not used when damaged.

Euro-pallets must not be used if

- the label EUR (in the oval) on the right side or the signs of a railway company/a pallet organisation on the left side are missing or are unreadable
- a board is missing

- a board has been broken either crossly or diagonally
- a ground or a cover board is gritted in a way that more than one spike or screw shank are visible
- a brick is missing or gritted in a way that more than one spike is visible
- the carrying capability is no longer guaranteed (rotten and idle, strong chip-pings)
- the contamination is that heavy that the loading goods are contaminated
- strong chipping at different bricks occurs
- apparently inadmissible construction parts have been used (e.g. too thin boards, too narrow bricks)



Illustration 3: Example for damages of pallets

- **Euro metal mesh box (DIN 15155)**

Dimensions Surface Area: 1200 x 800 mm



Illustration 4: Euro mesh box (GLT)

Euro mesh boxes must not be used if

- the stacking frame or the corner post are deformed
- the front panel can neither be opened nor closed anymore
- the ground frame or the feet are deformed in a way that the Euro Grid boxes can no longer evenly stand on four legs or cannot be stapled anymore without any danger
- the round steal grids are torn so that the end of the wire protrude to the interior or the outside (one mesh per wall may be missing)
- a board is missing or broken
- the inscription board on the fold out is incomplete (EUR -sign, rail sign, Y-number, E-pal-quality- label and mark, producer, see illustration 6)
- due to rust or contamination the general condition is so bad that the loading goods may be contaminated



Illustration 5: Examples for defective Mesh boxes



Illustration 6: Complete inscription board of Euro-Mesh box

Claims regarding defective Euro-pallets respectively Euro-Mesh boxes

Veritas Group will issue a claim for delivered defective Euro-pallets and/or Euro Mesh boxes. For this purpose, the quantity and type of defect will be documented on the delivery note/bill of lading and confirmed by signature of the truck driver delivering the goods. Supplier will receive the complaint within three working days. Any costs resulting from repacking by an external service provider or for administrative or operative expenses will be invoiced to the supplier in case the supplier is responsible for transport respectively if the supplier handed over the defective loading carriers to the carrier.

Supplier shall process any complaints and retrieve any defectively delivered loading carriers within ten working days. If the supplier does not retrieve the loading carriers during the above time period, the loading carriers will be irreversibly scrapped. The retrieval will take place independently from Incoterms at supplier's costs.

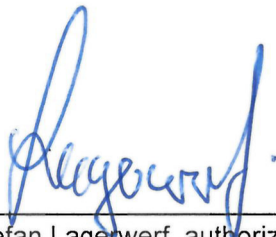
8 Supplier Evaluation and Logistics Audit

Veritas Group will evaluate the supplier within the framework of these Guidelines with regard to quantity and delivery date compliance (in particular section 2). The supplier will receive its supplier evaluation by email at least once a year.

Veritas Group reserves the right to carry out logistics audits at the supplier's premises in order to check and evaluate the logistics system. The objective is to promote continuous improvement of quality performance, delivery performance, flexibility and cooperation with suppliers.



Stephanie Emrich, Director Corporate Purchasing & Supply Chain Veritas AG in Insolvency, Gelnhausen



Stefan Lagerwerf für den
Insolvenzverwalter:
RA Dr. Jan Markus Plathner

Stefan Lagerwerf, authorized representative of the insolvency administration

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Attachment 1: Overview on Delivery Sites of Veritas Group

Plant	Plant Address	Unloading site	Delivery Address
D - Gelnhausen	Veritas AG i.l. Stettiner Str. 1-9 63571 Gelnhausen Germany	Not in use	Veritas DWC 1 Am Galgenfeld 18 63571 Gelnhausen Germany
D - Gelnhausen	Veritas AG i.l. Stettiner Str. 1-9 63571 Gelnhausen Germany	Not in use	Veritas plant Hailer August-Brey-Str.2 Industriegebiet Hailer Ost 63571 Gelnhausen Germany
D - Benshausen	Veritas Thüringen GmbH Otto-Keiner-Str. 81-83 98554 Benshausen Deutschland	DEBE1	Veritas Thüringen GmbH - Versandlager Am Köhlersgehäu 6 98544 Zella Mehliß Deutschland
D - Polenz	Veritas Sachsen GmbH Polenztalstr. 154 01844 Neustadt in Sachsen Germany	DEPL1	Veritas Sachsen GmbH Werk Polenz Polenztalstr. 154 01844 Neustadt Germany
D - Neustadt	Veritas Sachsen GmbH Polenztalstr. 154 01844 Neustadt in Sachsen Germany	DENS1	Veritas Sachsen GmbH Werk Neustadt Polenztalstr. 154 Werner-v.-Siemens-Str. 24 01844 Neustadt Germany
AT - Mieders	Veritas Austria GmbH Gewerbepark Stubai Nr. 5 6142 Mieders Austria	ATMI1	Veritas Austria GmbH Werk II Industriegelände Zone A3 6166 Fulpmes Austria
HU - Dunakiliti	Veritas Dunakiliti Kft. Veritas utca 1 9225 Dunakiliti Hungary	HUDU1	Veritas Kft. Veritas utca 1 9225 Dunakiliti Hungary
BA - Sarajevo	Veritas Automotive Bosna i Hercegovina d.o.o Rajlovacka bb 7100 Sarajevo - Rajlovac Bosnia-Herzegovina	BARA1	Veritas Automotive d.o.o. Rajlovacka bb 71000 Sarajevo Bosnia-Herzegovina
BA - Sarajevo	Veritas Automotive Bosna i Hercegovina d.o.o Rajlovacka bb 7100 Sarajevo - Rajlovac Bosnia-Herzegovina	BARA2	Veritas Automotive d.o.o. Rajlovacka bb 71000 Sarajevo - Rajlovac Bosnia-Herzegovina
Mex - Puebla	Automotive Veritas de México, S.A. de C.V. Río Papaloapan No. 15 Colonia Sanctorum Cuautlancingo, Puebla C.P. 72730 México	MEPU1	Automotive Veritas de México, S.A. de C.V. Río Papaloapan No. 15 Colonia Sanctorum Cuautlancingo, Puebla C.P. 72730 México

Plant	Plant Address	Unloading site	Delivery Address
CN - Kunshan	Kunshan Veritas Automotive Systems Co.,Ltd No.22 Wapuhe Road Penglang Town, Economic & Technical Development Zone Kunshan, 215333 P.R.CHINA	KUN	Kunshan Veritas Automotive Systems Co.,Ltd No.22 Wapuhe Road Penglang Town, Economic & Technical Development Zone Kunshan, 215333 P.R.CHINA
TR - Cerkezköy	Veritas Otomotiv Sanayi Ltd. Sti. G.O.P. Mah Atatürk Cad. 141 59500 Cerkezköy -Tekirdag Turkey	TRCE1	Veritas Otomotiv Sanayi Ltd. Sti. G.O.P. Mah Atatürk Cad. 141 59500 Cerkezköy -Tekirdag Turkey
TR - Gölcük	Veritas Otomotiv Sanayi Ltd. Sti. 18 Mart Caddesi Deniz evler mahallesi 41650 Gölcük—Kocaeli Turkey	TRGO1	Veritas Otomotiv Sanayi Ltd. Sti. 18 Mart Caddesi Deniz evler mahallesi 41650 Gölcük—Kocaeli Turkey

Attachment 2: Supplier Contact Persons

Communication data sheet

supplier's name	
supplier number	
street	
country / zip code / place	
contact person planning	
telephone number	
fax number	
e-mail	
contact person deputy planning	
telephone number	
fax number	
e-mail	
contact person IT	
telephone number	
fax number	
e-mail	
contact person sales	
telephone number	
fax number	
e-Mail	
contact person container management	
telephone number	
fax number	
e-mail	
contact person quality	
telephone number	
fax number	
e-mail	
supply chain management	
telephone number	
fax number	
e-mail	
management	
telephone number	
fax number	
e-mail	
emergency mobile phone number	
comments	

Please return the filled in data sheet to the competent planning department.

Attachment 3: calculation of transit times in part load traffic

Binding transit time calculation for all Veritas Group suppliers who have agreed EXW or FCA supplier location as Incoterm for their deliveries.

Compliance is mandatory to meet the requirement of on-time delivery, as the Veritas Group orders with arrival date.

Calculation for national inner-German transports:

Notification until 12H noon	Day A
Pick-up by forwarder	Day B
Network transport	Day C (could be several days if int'l transport)
Delivery to receiving plant	Day D

Calculate working days only = Monday to Friday - weekends and holidays are excluded;

ATTENTION: please also consider regional holidays as well as holidays in transit countries! (Example: Corpus Christi is a holiday in Hessen = Gelnhausen and Dunaikiliti, but not in Saxony (= Neustadt))

For forwarding to the Veritas Group's foreign plants, please note:

Turkey:

Complete truck outbound always on Fridays -> calculation as described above - day D must be a Thursday; for the backwards calculation always note that the truck has five days driving time (departure Friday, arrival Cerkezköy Wednesday).

Hungary:

Full truck daily -> calculation as above, add one day for transit Germany - Hungary.

Bosnia-Herzegovina:

Complete truck always on Mondays -> calculation as above - day D must be a Friday; for the backwards calculation always consider that the truck has two days driving time (departure Monday, arrival in Sarajevo Wednesday)

Foreign suppliers please add instead of "day C" the corresponding number of days as mentioned in the appendix under "transit time Groupage"

Delivery is considered to be on time if the notification according to the above calculation has been made verifiably on time and with complete documentation.






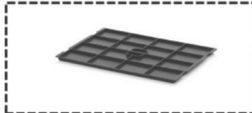
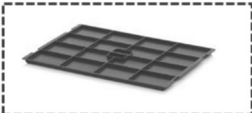
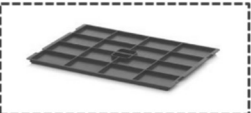
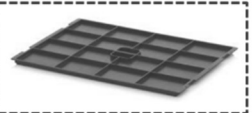
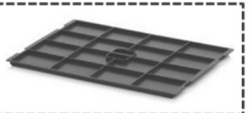
Overview transit times

Ctry	ZIP	City	transit time			pre-advice part or full
			Groupage	Part Load	Full Load	
AT	1220	WIEN	3	3	2	2
AT	4582	SPITAL AM PYHRN	3	2	1	2
AT	5280	BRAUNAU AM INN	3	2	1	2
AT	6773	VANDANS	4	2	1	2
AT	6850	DORNBIRN	3	2	1	2
AT	8010	GRAZ	3	3	2	2
BE	2450	MEERHOUT	3	2	1	2
BG	4002	PLOVDIV	3-5	2	1	2
CH	9444	DIEPOLDsau	3	2	1	2
CH	9464	RUETHI	3	2	1	2
CH	9472	GRABS	3	2	1	2
CZ	28522	ZRUC NAD SAZAVOU	3	2	1	2
CZ	30100	PLZEN	3	2	1	2
CZ	35301	MARIANSKE LAZNE	3	2	1	2
CZ	37005	CESKE BUDEJOVICE	3	2	1	2
CZ	67521	OKRISKY	4	3	2	2
CZ	72000	OSTRAVA	3	3	2	2
CZ	75301	HRANICE	3	3	2	2
ES	8140	CALDES DE MONTBUI, BARCELONA	3	3	2	2
ES	11500	EL PUERTO DE SANTA MARIA	5	4	3	2
FR	14120	MONDEVILLE	3	3	2	2
FR	35580	GUICHEN	3	3	2	2
FR	38100	GRENOBLE	3	3	2	2
FR	41200	ROMORANTIN LANTHENAY	3	3	2	2
FR	43250	SAINTE-FLORINE	4	3	2	2
FR	45120	CHALETTE SUR LOING	3	2	1	2
FR	60640	GUISCARD	3	2	1	2
FR	69200	VENISSIEUX	3	3	2	2
HR	10431	SVETA NEDJELJA	4-5	3	2	2
HU	2234	MAGLOD	4	3	2	2
HU	8400	AJKA	4	3	2	2
HU	9225	DUNAKILITI	4	3	2	2
IT	9043	MURAVERA	10-14	7	5	5
IT	10098	RIVOLI	3	3	2	2
IT	14100	ASTI	3	3	2	2
IT	21052	BUSTO ARSIZIO (VA)	3	3	2	2
IT	23879	VERDERIO INFERIORE	3	3	2	2
IT	24060	CREDARO VIADANICA	5	3	2	2
IT	31010	GODEGA DI SANT'URBANO	4	3	2	2
IT	36063	MAROSTICA	3	3	2	2
IT	37050	ANGIARI	3	3	2	2
IT	37068	VIGASIO	3	3	2	2
IT	39100	BOLZANO	5	3	2	2
IT	41017	RAVARINO	3	3	2	2
IT	60027	OSIMO STAZIONE	4	3	2	2
LU	4940	BASCHARAGE	3	2	1	2
NL	1382JK	WEESP	3	2	1	2
NL	5692EL	SON	3	2	1	2
NL	5707LC	HELMOND	3	2	1	2
NL	7601PB	ALMELO	3	2	1	2
PL	42-436	PILICA	4	2	1	2
PL	55-300	SRODA SLASKA	4	2	1	2
PL	57-350	KUDOWA-ZDROJ	4	2	1	2
PL	57-550	STRONIE SLASKIE	4	3	2	2
PL	58-100	SWIDNICA	4	2	1	2
PT	2890-17	ALCOCHETE	4	4	3	2
RO	331110	HUNEDOARA	4-5	4	3	2
RO	445100	CAREI	5-6	3	2	2
TR	16110	NILÜFER/BURSA	9-13	3	5	5
TR	34953	TUZLA, ISTANBUL	9-13	3	5	5
DE	Alle PLZ	Deutschland (ohne Inseln & 17-19, 239)	2	1-2	1	2

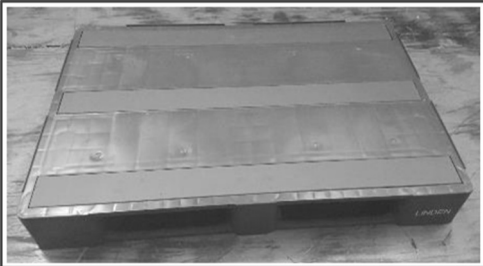

Attachment 4: Example - CMR- Bill of lading for Hub Delivery

consignor: address and contact data			Pick up date		Pick up time
			<div>Shipping order</div>		
consignee: Veritas Dunakiliti Kft. Veritas utca 1 9225 Dunakiliti Hungary					
			<input type="checkbox"/> inkl. Verzollung <input type="checkbox"/> ohne Verzollung		
unloading point: DHL Freight GmbH Maintal Gutenbergstraße 15 63477 Maintal Germany			Zolldokumente an: - genaue Anschrift -		
Zeichen und Nr.	Anzahl	Art der Verpackung / Packstücke	Inhalt	wirkl Bruttogew. in kg	Abmessungen (Länge x Breite x Höhe)

Attachment 5: Standard-KLT of Veritas Group

3215V/ Cover32V	4315V/ Cover43V	4329V/ Cover43V	6415V/ Cover64V	6429V/ Cover64V
Outside dimensions: 300 x 200 x 147,5 mm Inside dimensions: 243 x 162 x 129,5 mm Cover dimensions: 300 x 200 mm Weight: 0,57 kg Color code: Pantone 3165	Outside dimensions: 400 x 300 x 147,5 mm Inside dimensions: 346 x 265 x 109,5 mm Cover dimensions: 400 x 300 mm Weight: 1,29 kg Color code: Pantone 3165	Outside dimensions: 400 x 300 x 280 mm Inside dimensions: 346 x 265 x 242 mm Cover dimensions: 400 x 300 mm Weight: 1,85 kg Color code: Pantone 3165	Outside dimensions: 600 x 400 x 147,5 mm Inside dimensions: 544 x 364 x 109,5 mm Cover dimensions: 600 x 400 mm Weight: 2,1 kg Color code: Pantone 3165	Outside dimensions: 600 x 400 x 280 mm Inside dimensions: 544 x 364 x 242 mm Cover dimensions: 600 x 400 mm Weight: 2,97 kg Color code: Pantone 3165
				
<div>optional</div> 				<div>optional</div> 

Attachment 6: Standard-Pallets of Veritas Group

PALV/ 1208V
dimensions: 1200 x 800 x 160 mm Cover dimensions: 1200 x 800 x 94 mm Color code: Pantone 3165



Attachment 7: Standard-GLT of Veritas Group

VRT777/ VRT333	GIBO/ half GIBO
<p><u>dimensions:</u> 1230 x 830 x 945 mm/ 1000 x 600 x 695 mm</p> <p><u>weight:</u> 37 kg</p> <p><u>max. payload:</u> 250 kg</p> <p><u>max. extra load:</u> 1150 kg</p> <p><u>Max. stacking factor:</u> 1+4</p> <p><u>area of application:</u> transport and storage of goods which are too large for Veritas standard packaging units.</p>	<p><u>dimensions:</u> 1240 x 832 x 966 mm/ 1240 x 860 x 670 mm</p> <p><u>weight:</u> 75 kg/54,2</p> <p><u>max. payload:</u> 1000 kg</p> <p><u>max. extra load:</u> 6000 kg</p> <p><u>area of application:</u> products which are too heavy for VRT777, such as metal pipes</p>
	

Attachment 3: Example VDA-Label (VDA label 4902, version 4)

(1) Recpt. of goods Veritas Thüringen GmbH 98554 Benshausen		(2) Unload site - Warehouse - Utilization code DEBE1	
(3) Delivery slip No. (N) 963116 		(4) Shipm. address (Abbrev. Plant, ZIP, City) Lieferantenadresse	
		(5) Net weight 18,24	(6) Gross weight 53,24
		(7) No. Parcels 1	
(8) Part-No. Client (P) 2009813C 			
(9) Fill Quant. (Q) 160 		(10) Shipm. Designation, Performance Testartikel	
(12) Vendor number (V) 25392/0 		(11) Part-No. Vendor	
		(13) Prod. Date D091002	(14) Modific. status construction
(15) Package No. (S) M963116001 		(16) Lot No. (H) 3/40/09 	

Goods Receipt Form 4902, Version 4

Attachment 4: Leaflet regarding the content and structure of the ASN to Veritas Group

The points mentioned in this information sheet must be followed for an EDI connection with the Veritas group.

Content and structure of the ASN must always correspond to VDA 4913. For further information to the VDA format, mandatory fields, character assignment and record length please refer to <http://www.vda.de>.

In the following we like to point out some special features of certain data elements which should be observed in addition to the information of VDA 4913 so that the ED can be properly processed on the part of Veritas Group. Data elements mentioned below must be filled in accordingly in any case and are shown in an exemplary delivery bill below the table.

Record type Position Nr.	Data element	Comment
711 - 03	Data recipient number	Customer number assigned by Supplier to Veritas; if different customer numbers are used for different Veritas delivery locations, Veritas must be informed in advance; e.g.: "987654321"
711 - 04	Data sender number	Supplier number assigned by Veritas Group to the supplier, e.g.: "123456"
712 - 03	Shipment charge reference number	This number may not be repeated within one year, regardless of the delivery location or unloading site , e.g. "00006565"
712 - 05	Carrier	Contracted carrier/parcel service must be identifiable from this, e.g. „XYSPEED“
712 - 06	Carrier transfer date	Put here date of physical transfer of the goods to carrier, e.g., "180514"
712 - 18	Expected delivery date	Latest expected delivery date to Delivery Site is to be entered here, e.g. "180517"
713 - 03	Delivery note number	This number maynot be repeated within one year, regardless of the delivery location or unloading site , e.g. "00121212"

Example for an ASN to Veritas Group:

Sending of a test-EDI is always possible in consultation with Veritas Group.